

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, January 5, 2015
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Steve Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, Dorry, Berkner, Hasslen. Absent: Hausauer, Thomas, Reinke. Media: Mike Swenson (Ortonville Independent). Staff present: Char Grossman, Susan Lundell, Jason Mork.

AGENDA AMENDMENTS:

REMOVE: 10.b. Approve Airport Hangar/Tie Down Lease-Hot Shot Aviation (Consent)

REMOVE: 10.h. Resolution Approving Library Elevator Repair-\$8,683.96

A motion was made by Dorry and seconded by Sykora and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

None.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. Approve Minutes Regular Council Meeting-12-15-14
- b. Approve Minutes Continued Council Meeting-12-22-14
- c. Approve Next Council Meeting Date Change to Tuesday, January 20-Due to Official Holiday

A motion was made by Sykora and seconded by Hasslen and passed unanimously to approve the Consent Agenda as amended.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

- a. Planning Commission Minutes-12-15-14

A motion was made by Hasslen and seconded by Dorry and passed unanimously to approve the Planning Commission minutes of 12-15-14.

Hasslen moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-01
RESOLUTION APPROVING 2015 PLANNING & ZONING BUDGET INCREASE
UP TO \$15,245.00-ZONING ORDINANCE AMENDMENTS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve an increase to the 2015 Planning & Zoning Budget to include up to \$15,245.00 for the development of a Zoning Ordinance update by the Upper Minnesota Valley Regional Development Commission. These additional funds will come from the City Council Budget.

Upon roll call vote the following voted Aye: Sykora, Dorry, Berkner, Hasslen and the following voted Nay: None.

Resolution 15-01 passed this 5th day of January 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

STAFF REPORTS:

Clerk-Administrator Grossman reported that due to illness in the city office the utility bills will be going out late.

A motion was made by Hasslen and seconded by Sykora and passed unanimously to extend the due date for the current utility billing cycle 3 days with bills being due on January 15.

NEW BUSINESS:

- a. *Approve Next Council Meeting Date Change to Tuesday, January 20-Due to Official Holiday (Consent)
- b. *Approve Airport Hangar/Tie Down Lease-Hot Shot Aviation (Removed)
- c. Fire Department Recommendation: Approve Appointment of 2015 Fire Department Officers

Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-02
RESOLUTION APPROVING 2015 FIRE DEPARTMENT APPOINTMENTS**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the following 2015 Fire Department appointments are hereby approved:

Fire Chief	Alan Arndt
Assistant Fire Chief	Randy McLain
Treasurer	Chuck Henningson
Secretary	Nolan Fetters
Training Officer	Jeremy Ohm
Safety Officer	Dustin Kindelberger

Upon roll call vote the following voted Aye: Sykora, Dorry, Berkner, Hasslen. Nay: None.

Resolution 15-02 passed this 5th day of January 2015.

APPROVED:

ATTEST:

 Steve Berkner
 Mayor

 Charleen Grossman
 Clerk-Administrator

- d. Resolution Approving Official Depositories, Newspaper, City Attorney, Prosecuting City Attorney, Radio Station

Hasslen moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-03
 RESOLUTION APPROVING ANNUAL APPOINTMENTS**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the following 2015 appointments are hereby approved:

City Attorney-David McLaughlin

Prosecuting Attorney-William Watson

Official Newspaper – Ortonville Independent

Official Radio Station – KDIO Radio

Official Depositories – MINNWEST Bank Ortonville, Cenbank, Morgan, Stanley, Smith, Barney, 4 M Fund

Upon roll call vote the following voted Aye: Sykora, Dorry, Berkner, Hasslen. Nay: None.

Resolution 15-03 passed this 5th day of January 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

e. Resolution Approving Appointment of Officials/Committees/ Commissions & Boards

Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-04
RESOLUTION APPROVING COMMITTEE APPOINTMENTS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the following 2015 Appointments be made: Hasslen to replace Ron Thomas on the Library Board and Sykora to replace Dorry on the Street-Utility Committee.

Upon roll call vote the following voted Aye: Sykora, Dorry, Berkner, Hasslen. Nay: None.

Resolution 15-04 passed this 5th day of January 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

f. Resolution Approving Out-of-State Travel Policy

Hasslen moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-05
RESOLUTION APPROVING AN OUT-OF-STATE TRAVEL POLICY**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve an out-of-state travel policy as attached.

Upon roll call vote the following voted Aye: Sykora, Dorry, Berkner, Hasslen. Nay: None.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

g. Resolution Approving Change Order-Water Treatment Plant-\$8,752.12

Sykora moved and Hasslen seconded that the following Resolution be adopted:

RESOLUTION 15-06
RESOLUTION APPROVING SEH CHANGE ORDER #4 FOR WATER
TREATMENT PLANT IMPROVEMENT PROJECT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize SEH to proceed with the Water Treatment Plant Improvement Project Change Order #4 in the amount of \$8,752.12 provided the Change Order be for the actual time and materials over and above the amount of work provided for in the original bid.

Upon roll call vote the following voted Aye: Sykora, Dorry, Berkner, Hasslen and the following voted Nay: None.

Resolution 15-06 passed this 5th day of January 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

h. Resolution Approving Library Elevator Repair-\$8,683.96
Pulled from Agenda.

UNFINISHED BUSINESS:

None.

CONSIDERATION OF BILLS:

A motion was made by Sykora and seconded by Hasslen and passed to approve the bills.
Abstain: Dorry.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

A motion was made by Sykora to adjourn at 5:15 P.M.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator