

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, March 2, 2015
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Steve Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Berkner, Hasslen, Thomas, Reinke. Absent: Dorry, Hausauer, Sykora. Media: Mike Swenson (Ortonville Independent). Staff present: Char Grossman, Judy Roberts, Tim Scherer, Jason Mork. Also: Rick Ash, Kevin Benson, Bob Schlieman.

AGENDA AMENDMENTS:

ADD: 15.a. Recess for Council Meeting

A motion was made by Reinke and seconded by Thomas and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

a. Bob Schlieman-Apex Engineering

1. Preliminary Engineering-OAHS Senior Housing Project

A discussion was held regarding the extension of Sewer, Water, Street and Curb and Gutter to the proposed OAHS Senior Housing Project and the resulting special assessments.

2. Approve Resolution Ordering Preparation of Report-Improvements Area: West, North, East of Water Tower

Thomas moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 15-029
RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT
AREA WEST, NORTH, AND EAST OF WATER TOWER
CITY OF ORTONVILLE, MINNESOTA**

WHEREAS, it is proposed to improve areas west, north, and east of the City's water tower by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, and curb and gutter and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

That the proposed improvement be referred to Apex Engineering Group for study and that that firm is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Upon roll call vote the following voted Aye: Berkner, Hasslen, Thomas, Reinke and the following voted Nay: None.

Resolution 15-029 passed this 2nd day of March 2015.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

3. Approve Proposed Amendment to Assessment Policy

A discussion was held regarding proposed amendments to the Assessment Policy.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. *Approve Minutes Regular Council Meeting-02-17-15

A motion was made by Thomas and seconded by Reinke and passed unanimously to approve the Consent Agenda as presented.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

- a. Planning Commission Minutes-02-17-15

A motion was made by Reinke and seconded by Hasslen and passed unanimously to accept the Planning Commission minutes of 02-17-15.

1. Approve OAHS Senior Housing Project Platting & Utilities Layout

A motion was made by Hasslen and seconded by Reinke and passed unanimously to approve the amended plat and utility layout for the proposed OAHS Senior Housing Project.

b. EDA Minutes-02-02-15

A motion was made by Hasslen and seconded by Thomas and passed unanimously to accept the EDA minutes of 02-02-15.

c. OAHS Health Care Board Minutes-01-27-15

A motion was made by Hasslen and seconded by Thomas and passed unanimously to accept the OAHS Health Care Board minutes of 01-27-15.

d. OAHS Health Care Board Minutes-02-24-15

A motion was made by Reinke and seconded by Hasslen and passed unanimously to accept the OAHS Health Care Board minutes of 02-24-15.

STAFF REPORTS:

Clerk-Administrator Char Grossman reported that the Auditors are working in the City Office all this week.

NEW BUSINESS:

a. Resolution Approving Purchase of City Office Copy Machine

Hasslen moved and Reinke seconded that the following Resolution be adopted:

RESOLUTION 15-030

RESOLUTION APPROVING PURCHASE OF CITY OFFICE COPY MACHINE

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to purchase a color copy machine (Canon Advance IR-C5240A Color 40 PPM Copier) from Marco at a State Bid Price of \$6,068.00.

Upon roll call vote the following voted Aye: Berkner, Hasslen, Thomas, Reinke and the following voted Nay: None.

Resolution 15-030 passed this 2nd day of March 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk-Administrator

b. Resolution Approving Fire Contract Fee Increase
Tabled.

UNFINISHED BUSINESS:

a. Purchase Agreement Update-Dan Bauer
Tabled.

CONSIDERATION OF BILLS:

A motion was made by Thomas and seconded by Hasslen and passed unanimously to approve the bills as presented.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

A motion was made by Thomas and seconded by Hasslen and passed unanimously to recess at 5:50 P.M. and to reconvene at 3:00 P.M. on Wednesday, March 4 in the Library Media Center.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator