

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, April 20, 2015
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Steve Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Absent: None. Staff present: Char Grossman, Susan Lundell, Vicki Oakes, Tim Scherer, David McLaughlin, Andrew Buchholz. Also: Don Tiegs, Bob Schlieman, Joni Livingston, Jeff Bechthold.

AGENDA AMENDMENTS:

ADD: 9.b. Dog Issues

10.f. Golf Course-Handicapped Accessibility

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

a. Joni Livingston & Jeff Bechthold-Missouri River Energy Services

Joni Livingston, Director of Membership Services and Jeff Bechthold, Distribution Superintendent of Missouri River Energy Services (MRES) gave a presentation on the electric services MRES provides to the city. They reported an amendment to the current S-1 agreement the City has with them will be ready for review in October.

b. Bob Schlieman-Feasibility Study-Area Near Water Tower

Apex Engineer Bob Schlieman presented a Feasibility Study for Utility, Street and Drainage Improvements for the area near the water tower. The project would provide for a new development area and provide needed utilities to the proposed senior housing project. A discussion was held regarding the project and the project costs. A cost estimate was provided for the 6 phases. The estimated total for all 6 phases is \$1,763,906.00.

1. Resolution Receiving Report & Ordering Preparation of Plans

Hasslen moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 15-046
RESOLUTION RECEIVING REPORT AND ORDERING PREPARATION OF PLANS
AREA WEST, NORTH, AND EAST OF WATER TOWER
CITY OF ORTONVILLE, MINNESOTA**

WHEREAS, a report has been prepared by Apex Engineering Group, Inc. with reference to the improvement of the area west, north, and east of the City's water tower by making sanitary sewer collection system, water distribution system, storm sewer collection system, street, and curb and gutter improvements, and this report was received by the council on April 20, 2015 and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. Apex Engineering Group, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
2. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds, if necessary.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas and the following voted Nay: Reinke.

Resolution 15-046 passed this 20th day of April 2015.

APPROVE:

ATTEST:

 Steve Berkner
 Mayor

 Charleen Grossman
 Clerk-Administrator

b. Resolution Receiving Report & Calling Hearing on Improvement Tabled.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. *Approve Minutes Regular Council Meeting-04-06-15
- b. *Approval of 2015 City Archery Hunt
- c. *Approval of 2015 Fire Contract-Artichoke Township
- d. *Approval of Gambling Permit-Ortonville Firefighters Relief Assoc.-Raffle-Sioux Historic-10-31-15

A motion was made by Hausauer and seconded by Hasslen and passed unanimously to approve the Consent Agenda as presented.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

a. Street-Utility Minutes-04-08-15

A motion was made by Reinke and seconded by Hausauer and passed unanimously to accept the Street-Utility minutes of 04-08-15.

1. Resolution Approving Agreement-Westmor-Airport Fuel Inspection-\$420.00/Year

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 15-047
RESOLUTION APPROVING AGREEMENT WITH WESTMOR FLUID
SOLUTIONS-AIRPORT MAINTENANCE-FUELING SITE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to enter into an agreement with Westmor Fluid Solutions of Morris, MN for yearly maintenance and quality control of the aviation fuel system at the Airport at a cost of \$420.00 for shared drive time, on site labor and documentation.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke and the following voted Nay: None.

Resolution 15-047 passed this 20th day of April 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk-Administrator

2. Resolution Approving Sealcoat & Other Bids

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 15-048
RESOLUTION ACCEPTING BITUMINOUS PAVING INC.
BID FOR 2015 STREET SEAL COATING**

WHEREAS, the Council of the City of Ortonville had previously advertised for bids for the seal coating of various Ortonville streets, and

WHEREAS, Project bids have now been received and reviewed by the Council, and

WHEREAS, the bid of Bituminous Paving, Inc., Ortonville, Minnesota in the amount of \$32,500.00 for Oil for Seal Coating, \$15,000.00 for Aggregate has been determined by the Council to be the lowest responsible bid for the Project.

NOW THEREFORE BE IT RESOLVED by the Council that:

1. The bid of Bituminous Paving Inc. is hereby accepted.
2. That the Mayor and Clerk-Administrator be and are hereby authorized to execute said contract with Bituminous Paving Inc.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke and the following voted Nay: None.

Resolution 15-048 passed this 20th day of April 2015.

APPROVED:

ATTEST:

 Steve Berkner
 Mayor

 Charleen Grossman
 Clerk-Administrator

Hausauer moved and Reinke seconded that the following Resolution be adopted:

RESOLUTION 15-049
RESOLUTION APPROVING BITUMINOUS MIX BID-BITUMINOUS PAVING, INC.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to approve accepting the Public Works Director’s recommendation to award bids for the 2015 season’s street and sidewalk repairs to Bituminous Paving, Inc. as follows:

- Bituminous mix \$67.00 per ton laid
- Bituminous mix \$63.00 FOB Odessa Pit

Upon roll call vote, the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-049 passed this 20th day of April 2015.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 15-050
RESOLUTION APPROVING GRAVEL AND OTHER QUOTES**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve accepting the Street Committee recommendations to award bids for the 2015 season’s street and sidewalk repairs as follows:

- Class Five Delivered @ \$6.10 per ton – Sev’s Gravel & Excavating
- Pit Run Delivered @ \$5.05 per ton – Sev’s Gravel & Excavating
- Curb & Gutter Removal & Disposal less than 100 lineal feet @ \$10.75 per lineal foot – Sev’s Gravel & Excavating
- Curb & Gutter Removal & Disposal over 100 lineal feet @ \$6.75 per lineal foot – Sev’s Gravel & Excavating
- Sidewalk Removal & Disposal less than 500 square feet @ \$1.50 per square foot – Sev’s Gravel & Excavating
- Sidewalk Removal & Disposal more than 500 square feet @ \$.75 per square foot – Sev’s Gravel & Excavating

Upon roll call vote, the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-050 passed this 20th day of April 2015.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

3. Approve 2016 Rental Rates-Airport Hangars-\$200/Mo Plus Electricity for Heated-\$80/Mo Unheated

Hausauer moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-051
RESOLUTION APPROVING 2016 AIRPORT HANGAR RENTAL RATES**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve setting the 2016 airport hangar rental rates as follows: Non-heated hangar, \$80/month; heated hangar, \$200.00/month plus electricity.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Thomas, Hasslen, Reinke and the following voted Nay: None.

Resolution 15-051 passed this 20th day of April 2015.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk Administrator

b. Golf Board Minutes-04-07-15

A motion was made by Hasslen and seconded by Hausauer and passed unanimously to approve the Golf Board minutes of 04-07-15.

The Council asked that the Golf Board recommend a policy regarding golf course theft of services and restrictions on glass bottles on the golf course.

STAFF REPORTS:

a. Police Department-OAHS Hospital Security Agreement

OAHS has requested the Ortonville Police provide security in the evenings. An agreement has been reached whereby the Police would provide 1 hour of police coverage per day at a cost of \$50/day.

Reinke moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-052
RESOLUTION APPROVING PROVIDING SECURITY TO OAHS HOSPITAL**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to provide Police security to the OAHS Hospital in the evening hours for 1 hour per day at \$50/day commencing May 1, 2015.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Thomas, Hasslen, Reinke and the following voted Nay: None.

Resolution 15-052 passed this 20th day of April 2015.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk Administrator

b. Dog Issues

Complaints regarding nuisance dog barking were discussed.

NEW BUSINESS:

- a. *Approval of 2015 City Archery Hunt (Consent)
- b. *Approval of 2015 Fire Contract-Artichoke Township (Consent)
- c. *Approval of Gambling Permit-Ortonville Firefighters Relief Assoc.-Raffle-Sioux Historic-10-31-15 (Consent)
- d. Approval of Amended Residential Owner Rehabilitation and Relocation Project Procedural Guidelines-UMVRDC

Hausauer moved and Hasslen seconded that the following Resolution be adopted:

RESOLUTION 15-053

RESOLUTION APPROVING AMENDED PROCEDURAL GUIDELINES FOR THE SMALL CITIES DEVELOPMENT PROGRAM RESIDENTIAL REHABILITATION PROGRAM

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the amended procedural guidelines as presented under the Small Cities Development Program's Residential Rehabilitation Program.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-053 passed this 20th day of April 2015.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

e. Resolution Hiring Pool Director

Hausauer moved and Dorry seconded that the following Resolution be adopted:

**RESOLUTION 15-054
RESOLUTION APPROVING HIRING SAMANTHA RUSHFORD AS POOL
DIRECTOR**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that Samanth J. Rushford be hired as the Ortonville Swimming Pool Director at wage scale Step 5, \$11.83/hr.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-054 passed this 20th day of April 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

f. Golf Course-Handicapped Accessibility

Hausauer asked that the Golf Board formulate a policy regarding the use of golf carts by handicapped golfers.

UNFINISHED BUSINESS:

a. Resolution to Finalize Purchase of Lot 17, Block 3, Lundell-Stegner Addition Tabled.

CONSIDERATION OF BILLS:

A motion was made by Hasslen and seconded by Hausauer and passed unanimously to approve the bills as presented.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

An executive session was called under the exception for attorney-client privileges. The topic to be discussed is utilities.

Mayor Berkner closed the regular session and called an executive session to order. Mayor Berkner closed the executive session and called the regular Council meeting back to order at 7:30. No action was taken.

ADJOURNMENT:

A motion was made by Hausauer to adjourn the meeting at 7:30 P.M.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator