

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, October 19, 2015
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Absent: None. Staff present: Char Grossman, Susan Lundell. Media: Mike Swenson (Independent). Also: Elsie Perrine, Jeff Taylor, Kevin Benson, David Rogers.

AGENDA AMENDMENTS:

ADD: 8.d.2.a. Add: Approve Assessment Interest Rate and Term

10.d. Resolution Approving Golf Course Mower Agreement

10.e. Stevens County Ambulance Agreement

A motion was made by Reinke and seconded by Sykora and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

a. Jeff Taylor-School Referendum

Jeff Taylor, Superintendent of Ortonville Schools, gave an overview of the upcoming school district referendum increasing the additional revenue used to finance school operations.

b. Kevin Benson & David Rogers-OAHS 2016 Budget

Kevin Benson, OAHS CFO, gave an overview of the 2016 OAHS budget and introduced the new Hospital Administrator David Rogers. Benson reported OAHS is budgeting an operating income of \$1,300,000 or a 4.5% margin.

A motion was made by Hausauer and seconded by Thomas and passed unanimously to accept the 2016 OAHS Budget as presented.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

a. *Approve Minutes Regular Council Meeting-10-05-15

b. *Approve Gambling Permit-Big Stone Co. P/F-12-31-15

A motion was made by Sykora and seconded by Reinke and passed unanimously to approve the Consent Agenda as presented.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

a. Golf Board Minutes-09-22-15

A motion was made by Hausauer and seconded by Hasslen and passed unanimously to accept the Golf Board minutes of 09-22-15.

1. Draft - 2016 Golf Fees

A draft of the 2016 Golf Fees was reviewed. No action was taken.

b. OAHS Minutes-8-25-15

A motion was made by Dorry and seconded by Hausauer and passed unanimously to accept the OAHS Board minutes of 08-25-15.

c. OAHS Minutes-08-28-15

A motion was made by Hausauer and seconded by Sykora and passed unanimously to accept the OAHS Board minutes of 08-28-15.

d. Street/Utility Minutes-10-14-15

A motion was made by Reinke and seconded by Hausauer and passed unanimously to accept the Street/Utility minutes of 10-14-15.

1. Approve Airport Terminal Plans & Advertise to Bid Project

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 15-109
RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the council, March 16, 2015, Short, Elliott Hendrickson Inc. has prepared plans and specifications for the improvement for the Ortonville 2015 Airport Terminal Improvement Project and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 2:00 p.m., Tuesday, November 17, 2015, at which time they will be publicly opened in the council chambers of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at 5:00 p.m. December 7, 2015, in the council chambers of the library media center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five percent of the amount of such bid.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-109 passed this 19th day of October 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

2. Approve Assessment Policy for 2015 Street Improvement Project

Reinke moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-110
RESOLUTION APPROVING SPECIAL ASSESSMENT POLICY**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve a Special Assessment Policy as attached.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Hasslen, Thomas, Reinke. Nay: Dorry.

Resolution 15-110 passed this 19th day of October 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

2.a. Approve Special Assessment Interest Rate and Term

Reinke moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 15-111
RESOLUTION APPROVING INTEREST RATE AND TERM FOR SPECIAL ASSESSMENTS
ON 2015 STREET-UTILITY PROJECT**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the interest rate and term for special assessments on the 2015 Street-Utility Project as follows: 3 % interest rate for a 10 year term.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Hasslen, Thomas, Reinke, Dorry.
Abstain: Sykora.

Resolution 15-111 passed this 19th day of October 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

3. Approve Garbage Service Charge-25 cents per customer

A motion was made by Reinke and seconded by Hausauer and passed unanimously to add a Garbage Service Charge to each garbage utility customer's bill of \$.25 (twenty five cents)/month commencing January 1, 2016.

STAFF REPORTS:

Clerk-Administrator Grossman reported on complaints received regarding the early removal of the city dock near Lakeside Park. It is at the discretion of the City Maintenance Department when the docks come out after the 3rd week in October.

NEW BUSINESS:

- a. *Approve Gambling Permit-Big Stone Co. P/F -12-31-15 (Consent)
- b. Resolution in Support of the Appleton Prison

Dorry moved and Hasslen seconded that the following Resolution be adopted:

**RESOLUTION 15-112
RESOLUTION OF SUPPORT FOR REOPENING THE APPLETON PRISON**

WHEREAS, according to the Minnesota Department of Corrections, the State of Minnesota's prison population exceeds capacity; and

WHEREAS, the Minnesota Department of Corrections is housing 560 inmates in county jails where they cannot receive critical rehabilitation services available in State correctional facilities; and

WHEREAS, the Minnesota Department of Corrections projects the State of Minnesota's prison population will grow by at least 500 inmates by the year 2020; and

WHEREAS, the Minnesota Department of Corrections is seeking \$141.5 million in general obligation bonds to finance the construction of a 500-bed expansion at Minnesota Correctional Facility – Rush City to accommodate projected prison population growth; and

WHEREAS, the State of Minnesota would incur additional costs such as interest, debt service, maintenance, and annual operating costs associated with expanding Minnesota Correctional Facility – Rush City; and

WHEREAS, the City of Appleton is home to a vacant and well-maintained 1,600-bed prison; and

WHEREAS, 350 people from 24 surrounding counties worked at the Appleton prison when it was in use, generating an estimated \$15.2 million for the regional economy; and

WHEREAS, many ancillary businesses in the region and their workers benefitted when the Appleton prison was in use; and

WHEREAS, the region offers robust infrastructure to provide rehabilitation services for State of Minnesota inmates and a great quality of life for working families; and

WHEREAS, the cost to the State of Minnesota to lease the Appleton prison is estimated to be \$6-8 million per year, plus annual operating costs – substantially lower than constructing and maintaining new, permanent correctional facilities; and

WHEREAS, it is practical that the State of Minnesota do its due diligence to fairly consider the costs associated with leasing and operating the Appleton prison before constructing new, permanent correctional facilities;

NOW THEREFORE BE IT RESOLVED, that on October 19th the Ortonville City Council declared its support for a proposal for the State of Minnesota to lease and operate the Appleton prison with State of Minnesota public employees to provide much-needed jobs and economic development for the people of West Central Minnesota and to provide effective rehabilitation services for inmates needed to reduce recidivism.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-112 passed this 19th day of October 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

c. Resolution for Hearing on Proposed Assessment-Evergreen Lane, Pomroy Street, Dyer Street and Spring Drive

Reinke moved and Hausauer seconded that the following Resolution be adopted:

RESOLUTION 15-113
RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, the city engineer was directed to prepare a proposed assessment of the cost of the 2015 Utility and Street Improvements – Evergreen Lane, Pomroy Street, Dyer Street, and Spring Drive, and

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. A hearing shall be held at 5:15 p.m. on MONDAY, NOVEMBER 16, 2015 in the Lower Level of the Ortonville Public Library located at 412 2nd Street NW to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the CITY OF ORTONVILLE, except that no interest shall be charged if the entire assessment is paid within 14 days from the adoption of the assessment. An owner may at any time thereafter, pay to the CITY OF ORTONVILLE the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-113 passed this 19th day of October 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

d. Resolution Approving Golf Course Mower Lease-Purchase Agreement

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 15-114
RESOLUTION APPROVING LEASE-PURCHASE AGREEMENT NO. 008-0685303-300 FOR
GOLF COURSE MOWER EQUIPMENT**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the negotiation, execution, and delivery of Governmental Lease-Purchase Agreement No. 008-0685303-300 dated October 19, 2015 (the "Lease"), in principal amount not to exceed \$74,193.15, between City of Ortonville, 315 Madison Avenue, Ortonville MN 56278 and TCF Equipment Finance, a division of TCF Nation Bank, 1111 West San Marnan Dr., Suite A2 West, Waterloo, IA 50701-8926 for Golf Course Mower Equipment.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 15-114 passed this 19th day of October 2015.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

e. Stevens County Ambulance Agreement

A discussion was held regarding the termination of the current contract with Stevens County Ambulance for ambulance service management. The annual fee for management services is due but should be pro-rated according to the termination date.

A motion was made by Hausauer and seconded by Hasslen and passed unanimously to authorize the City Attorney to determine the amount owed to the Stevens County Ambulance service for the remainder of the contract with the City of Ortonville.

UNFINISHED BUSINESS:

None.

CONSIDERATION OF BILLS:

A motion was made by Hasslen and seconded by Hausauer and passed unanimously to approve the bills as presented.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Mayor Berkner adjourned the meeting at 5:40 P.M.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk-Administrator