

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, November 17, 2014
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Steve Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Absent: None. Media: Mike Swenson (Ortonville Independent). Staff present: Char Grossman, Susan Lundell, Jason Mork, Jordan Reiner, David McLaughlin. Also: Brian Hiles, Rick Ash, Kevin Benson, Brent Hasslen, Butch Knutson.

AGENDA AMENDMENTS:

Remove 6.a. & b. from Consent Agenda

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

None.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda. The following items were removed from Consent and will be acted on individually.

a. Approve Minutes Regular Council Meeting-11-03-14

A motion was made by Hausauer and seconded by Reinke and passed unanimously to approve the Regular Council Meeting Minutes of 11-03-14.

b. Approve Minutes of Canvassing Meeting-11-06-14

A motion was made by Reinke and seconded by Sykora and passed unanimously to approve the Minutes of the Canvassing meeting on 11-06-14.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

a. Library Board Minutes-10-29-14

A motion was made by Hasslen and seconded by Hausauer and passed to accept the Library Board Minutes of 10-29-14. Nay: Dorry.

b. Golf Board Minutes-10-28-14

A motion was made by Hausauer and seconded by Dorry and passed unanimously to accept the Golf Board minutes of 10-28-14.

1. Resolution Approving 2015 Golf Fees

A motion was made by Thomas and seconded by Hausauer and passed unanimously to table the approval of the 2015 golf fees until more financial information could be reviewed.

STAFF REPORTS:

a. Jason Mork-Introduction of New Police Officer-Jordan Reiner

Police Chief Jason Mork introduced new Full-Time Police Officer Jordan Reiner. Mayor Berkner administered the oath to Officer Reiner.

NEW BUSINESS:

a. Approve Resolution Supporting Hiring Construction Manager-OAHS Senior Housing Project

Dorry moved and Hausauer seconded that the following Resolution be adopted.

**RESOLUTION 14-101
RESOLUTION ADOPTING CONSTRUCTION MANAGER AT
RISK AGREEMENT WITH HASSLEN CONSTRUCTION**

WHEREAS, The City of Ortonville (the “City”) is exploring the feasibility of constructing a new 51-bed skilled nursing home and a 34-unit senior housing building; and:

WHEREAS, the City Council has determined that the Construction Manager at Risk Services Agreement is in the best interest of the City based upon the fact that the Ortonville Area Health Services (OAHS) Board of Directors has recommended this structure after the extensive exploration of the pros and cons of this procedure; and

WHEREAS, OAHS has recommended that the City enter into a contract with Hasslen Construction in the form of a Consensus Documents Standard Agreement with modification recommended by the City Attorney provided the pre-construction service fees are limited to \$25,000.00 and the construction phase construction manager fee is limited to \$612,000.00. The Record includes the Board’s reasons for selecting Hasslen Construction and said recommendation is incorporated here and in reference.

NOW THEREFORE, be it resolved by the City to enter into a Construction Manager at Risk Consensus Document with changes recommended by the City Attorney and approved by OAHS subject to the cost limitations set forth above.

Upon a roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke. Nay: None.

Resolution 14-101 passed this 1st day of December 2014.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

b. Resolution Approving Plans & Specs-Evergreen Lane, Pomroy Avenue, Dyer Street & Spring Drive

Dorry moved and Reinke seconded that the following Resolution be adopted:

RESOLUTION 14-102
RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a resolution passed by the council October 6, 2014, the city engineer (consulting engineer retained for the purpose) has prepared plans and specifications for the improvement of EVERGREEN LANE, POMROY STREET, DYER STREET, AND SPRING DRIVE by installing storm sewer, concrete curb and gutter and bituminous paving and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper (and on the QuestCDN.com website) an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for a minimum of fourteen days, shall specify the work to be done, shall state that bids will be received by the clerk until 11 a.m. on Wednesday, January 14, 2015, at which time they will be publicly opened in the meeting room of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at 5:00 p.m. on Monday, January 19, 2015, in the council chambers of the public library. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five (5) percent of the amount of such bid.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Thomas, Reinke and the following voted Nay: None.

Resolution 14-102 passed this 17th day of November 2014.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

UNFINISHED BUSINESS:

None.

CONSIDERATION OF BILLS:

A motion was made by Sykora and seconded by Hausauer and passed to approve the bills as presented. Abstain: Reinke, Sykora.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Hausauer moved to adjourn the meeting at 5:20 P. M.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator