

**COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Monday, June 20, 2016  
5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:**

Mayor Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher. Absent: Reinke. Staff present: Char Grossman, Susan Lundell, Sam Berger, Kent Novak, Jason Mork. Media: Mike Swenson (Independent). Also: Bill Powell, Becky Parker.

**AGENDA AMENDMENTS:**

**ADD: 8.c. Add Ad Hoc Committee Discussion**

**9.b. Generator Update**

**10.c. Recycling Contract Change**

A motion was made by Dorry and seconded by Hausauer and passed unanimously to approve the Agenda as amended.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

None.

**CONSENT AGENDA:**

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. \*Approve Minutes Regular Council Meeting-06-06-16
- b. \*Approve Gambling Permit-St. John Church-Raffle-09-25-16
- c. \*Next Meeting-Tuesday July 5-Due to 4<sup>th</sup> of July Holiday

A motion was made by Hausauer and seconded by Sykora and passed unanimously to approve the Consent Agenda as presented.

**PUBLIC HEARINGS:**

None.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

- a. EDA Minutes-05-16-16

A motion was made by Hausauer and seconded by Hasslen and passed unanimously to approve the EDA Minutes of 05-16-16.

b. EDA Minutes-06-06-16

A motion was made by Dorry and seconded by Sykora and passed unanimously to approve the EDA Minutes of 06-06-16.

c. Planning & Zoning Commission Workshop Minutes-06-07-16

A motion was made by Sykora and seconded by Hasslen and passed unanimously to approve the Planning & Zoning Workshop Minutes of 06-07-16.

Council Member Hausauer stated the make-up of a Committee to consider the future use of the soon-to-be vacated nursing home should be expanded to include, EDA members, OAHS Board members and some volunteers from the general public. Clerk-Administrator Grossman will research past Council discussion on the matter. A tour of the facility is being planned.

d. Planning & Zoning Commission Regular Meeting-06-07-16

A motion was made by Hausauer and seconded by Radermacher and passed unanimously to approve the Planning & Zoning Regular Meeting Minutes of 06-07-16.

1. Resolution Hiring Upper MN Valley RDC-Finish Zoning Ordinances-Map

Hasslen moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-61  
RESOLUTION APPROVING CONTRACT FOR PROFESSIONAL SERVICES  
BETWEEN UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT  
COMMISSION AND THE CITY OF ORTONVILLE**

WHEREAS, the City of Ortonville wishes to review its current zoning ordinances to determine what changes are necessary, and

WHEREAS, Upper Minnesota Valley Regional Development Commission is proposing to provide such consultative services to the City of Ortonville,

NOW THEREFORE BE IT RESOLVED, that the City of Ortonville, Minnesota hereby hires the Upper Minnesota Valley Regional Development Commission to assist in the completion of the City of Ortonville Zoning Ordinances and map.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher. Nay: None.

Resolution 16-61 passed this 20<sup>th</sup> day of June, 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

2. Resolution Hiring McLaughlin Law Office-Zoning Ordinance Review by Intern-\$400.00

Hausauer moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 16-62  
RESOLUTION APPROVING HIRING MCLAUGHLIN LAW OFFICE INTERN-  
ZONING ORDINANCE REVIEW-\$400.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve hiring McLaughlin Law Office intern to complete a study documenting the changes made to the newly created Zoning Ordinance at a total cost of \$400.00.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Hasslen, Radermacher. Nay: Dorry.

Resolution 16-62 passed this 20<sup>th</sup> day of June 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

3. Approve Proposed Plat-Second Addition to Townsite of Peninsula

A motion was made by Hasslen and seconded by Sykora and passed unanimously to approve a plat of Lots X, Y and Z of Lots 1, 2, 3, 4 and 5, Block 1, Second Addition to the Townsite of Peninsula, City of Ortonville, Big Stone County, Minnesota as requested by record Owners Donald R. Mayers, Arthur C. Arndt and Lindsay G. Plathe.

4. Solar Power Garden

Mayor Berkner presented information regarding the construction of a community solar garden. No action taken.

e. Street-Utility Committee Minutes-06-08-16

A motion was made by Sykora and seconded by Hausauer and passed unanimously to approve the Street-Utility Committee Minutes of 06-08-16.

1. Approve Cost Share Plan-Sidewalk Repair/Replacement

MNDOT wants more engineering work done on the proposed sidewalk repair/replacement. The project is on hold for now.

2. Striping Downtown Parking Spaces

A motion was made by Dorry and seconded by Hausauer and passed unanimously to deny the request for striping downtown parking spaces as it causes problems when one person parks incorrectly.

f. Golf Board Minutes-06-14-16

A motion was made by Hausauer and seconded by Sykora and passed unanimously to approve the Golf Board Minutes of 06-14-16.

**STAFF REPORTS:**

a. Police & Fire Request-National Night Out & Use of Lakeside Park-Tuesday-August 2

A motion was made by Hausauer and seconded by Sykora and passed unanimously to authorize the Police and Fire Departments to use Lakeside Park for National Night Out kids activities related to public safety. It is understood that they may close the Park access to the Dike Road for the event.

b. Purchase of Generators

Clerk-Administrator Char Grossman reported for an additional \$1,300.00 a coating can be added to one of the previously purchased generators so that the generator is portable.

Hasslen moved and Dorry seconded that the following Resolution be adopted:

**RESOLUTION 16-63  
RESOLUTION APPROVING COATING FOR GENERATOR-\$1300.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve adding a coating to one of the newly purchased generators making it more portable at a cost of \$1,300.00.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher. Nay: None.

Resolution 16-63 passed this 20<sup>th</sup> day of June 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

**NEW BUSINESS:**

- a. \*Approval Gambling Permit-St. John Church-Raffle-09-25-16 (Consent)
- b. \*Next Meeting-Tuesday July 5-Due to 4<sup>th</sup> of July Holiday (Consent)
- c. Resolution Approving 5-Year Contract-\$200/Year-Wearever Recycling

Hausauer moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 16-64  
RESOLUTION APPROVING 1-YEAR SITE AGREEMENT-WEAREVER  
RECYCLING**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville, Minnesota to enter into a site agreement with WearEver Recycling of Nowthen, Minnesota for a clothes collection bin to be located on the City Garage/Maintenance property for one year with a site rental fee of \$200.00/year. This shall not be an exclusive contract.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Radermacher and the following voted Nay: Hasslen.

Resolution 16-64 passed this 20<sup>th</sup> day of June 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

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Charleen Grossman  
City Clerk-Administrator

- d. Accept Resignation-Dan Wellberg-Fire Department-Fire Department Relief Assn as of 06-14-16

A motion was made by Dorry and seconded by Hausauer and passed unanimously to accept the resignation of Dan Wellberg from the Ortonville Fire Department and the Ortonville Fire Relief Association as of 06-14-16.

The Mayor and Council expressed their gratitude for Dan Wellberg’s 22 years of dedication and service to the Ortonville Fire Department.

**UNFINISHED BUSINESS:**

None.

**CONSIDERATION OF BILLS:**

A motion was made by Dorry and seconded by Hausauer and passed unanimously to approve the bills as presented.

**NEW ACTIONS:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

A motion was made by Hasslen to adjourn at 5:55 P.M.

APPROVE:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator