

**COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Tuesday, July 5, 2016  
5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:**

Mayor Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Berkner, Radermacher, Reinke. Absent: Sykora, Dorry, Hasslen. Staff present: Char Grossman, Susan Lundell, Sam Berger, Kent Novak, Jason Mork. Media: Mike Swenson (Independent). Also: Steve Barr, Elsie Perrine.

**AGENDA AMENDMENTS:**

**ADD: 10.g. Dilapidated Building Inspection**

**10.h. Parade Permit-Downtown Festival**

**10.i. Opt Out Ordinance-Tiny Homes**

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve the Agenda as amended.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

a. Steve Barr-Ortonville Fire Department Relief Association

Steve Barr, President of the Ortonville Fire Department Relief Association, requested an increase from \$1000/ year of service to \$1200/year of service for their annual retirement benefit level.

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 16-65**

**RESOLUTION APPROVING INCREASE IN FIRE DEPARTMENT RELIEF ASSOCIATION  
RETIREMENT BENEFIT**

WHEREAS, the Ortonville Fire Department Relief Association has requested an increase in its retirement benefit, and

WHEREAS, the Ortonville City Council has determined that the funds are available for said retirement benefit increase,

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the Ortonville Fire Department Relief Association retirement benefit be increased from \$1,000 to \$1,200 per year of service commencing January 1, 2017 contingent upon City Auditor approval.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-64 passed this 5<sup>th</sup> day of July 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

Barr also reported the Fire Department is doing controlled burns, collecting fees for said burns and depositing the fees into a special fund of the Relief Association for the purchase of fire department equipment. State law requires that these funds be under the control of the City Council.

A motion was made by Hausauer and seconded by Reinke and passed unanimously to authorize the City Clerk-Administrator to create a special Fire Department Equipment Fund to accommodate the deposit of fees collected by the Fire Department for controlled burns and other miscellaneous fees to be used for Fire Department equipment purchases.

**CONSENT AGENDA:**

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. \*Approve Minutes Regular Council Meeting-06-20-16
- b. \*Approve 2016-17 Cooperative Purchasing Service Contract-SW Central Service Cooperative

A motion was made by Reinke and seconded by Radermacher and passed unanimously to approve the Consent Agenda as presented.

**PUBLIC HEARINGS:**

None.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

- a. EDA Minutes-06-20-16

A motion was made by Reinke and seconded by Radermacher and passed unanimously to approve the EDA Minutes of 06-20-16.

**STAFF REPORTS:**

a. Aluminum Policy-Golf Course

Clerk-Administrator Char Grossman stated the current aluminum can policy at the Golf Course is working well.

b. Quote for Sidewalk Repair-Schmidt Spray Foam

A quote was received for raising and leveling 6 concrete sections near the Flower Shop.

Reinke moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-66  
RESOLUTION APPROVING CONCRETE LEVELING-\$600.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve a quote from Schmidt Spray Foam Insulation LLC to raise 6 sections of concrete sidewalk at the Ortonville Flower Shop located at 136 2<sup>nd</sup> St NW at a cost of \$600.00 to be funded by the City.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Radermacher, Reinke.  
Nay: None.

Resolution 16-66 passed this 5<sup>th</sup> day of July 2016.

APPROVED:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

**NEW BUSINESS:**

a. \*Approve 2016-17 Cooperative Purchasing Service Contract-SW Central Service Cooperative

b. Appointment of Election Judges

1. Set Election Judge Wages-\$12/Hr Judges-\$15/Hr Head Judge

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 16-67  
RESOLUTION FOR APPROVAL OF HIRING ELECTION JUDGES FOR  
PRIMARY AND GENERAL ELECTIONS 2016 AND SETTING WAGES**

BE IT AND IT IS HEREBY RESOLVED, by the City Council of the City of Ortonville, Minnesota that the following list is hereby approved as election judges for the 2016 Primary and General Elections with compensation fixed at \$12.00 per hour for Election Judges and \$15.00/hour for the Head Judge:

Kim Sykora, Head Judge  
Dianne Cornelisen  
Marylin Jurgens  
Sarah Karels  
Tom Dorry  
Susan Lundell  
Deborah Berning

Charleen Grossman  
Frances Fridgen  
Linda L. Krogsrud  
Doris Scheff  
Margaret Scholberg  
Mel Reinke

Upon roll call vote the following voted Aye: Hausauer, Berkner, Radermacher. Nay: None. Abstain: Reinke.

Resolution 16-67 passed this 5<sup>th</sup> day of July 2016.

APPROVED:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

c. Approval Cornfest Parade-August 21-HWY 7-2:00 to 3:00 PM

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve a parade permit for the 78<sup>th</sup> Cornfest Grande Parade on Hwy 7, August 21, 2016 from 2:00 P.M. to 3:00 P.M.

d. Resolution Hiring Andy Strei-Fireman

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 16-68**  
**RESOLUTION HIRING ANDY STREI AS FIRE DEPARTMENT MEMBER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Andy Strei as a Fireman commencing immediately.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-68 passed this 5<sup>th</sup> day of July 2016.

APPROVED:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

e. Resolution Hiring Lifeguards

Reinke moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-69  
RESOLUTION HIRING LIFEGUARDS FOR SUMMER 2016**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire the following Lifeguards for the summer of 2016: Alexis Adelman, WSI, Step 3: \$10.72; Maycee Hartman Step 1, \$9.50; Elijah Cloos, Step 1: \$9.50; Natalie Strei, Step 1: \$9.50.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-69 passed this 5<sup>th</sup> day of July 2016.

APPROVED:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

f. Appointment of City Charter Commission Members

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 16-70  
RESOLUTION SETTING NUMBER OF CITY CHARTER MEMBERS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to set the number of City Charter members at 13.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-70 passed this 5<sup>th</sup> day of July 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

g. Dilapidated Buildings Inspections

A motion was made by Hausauer and seconded by Reinke and passed unanimously to authorize the Health Officer and the Building Inspector to update their inspections on the following properties: Josh Casey, Paul Skinner and Steve Hennen.

A motion was made by Hausauer and seconded by Radermacher and passed unanimously to refer all Health Officer inspections to Dr. Al Ross.

h. Parade Permit

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve a parade permit for the Downtown Festival to be held on July 21, 2016 from 7:00 P.M. to 7:30 P.M. on 1<sup>st</sup> Street.

i. Opt Out of State Statute

A discussion was held regarding a State Statute requiring cities to allow tiny, portable houses on residential properties for use by older adults with health care needs that require them to be close to a caregiver.

A motion was made by Hausauer and seconded by Radermacher and passed unanimously to approve the 1<sup>st</sup> reading of Ordinance 16-04 An Ordinance Opting-Out of the Requirement of Minnesota Statutes, Section 462.3593.

**UNFINISHED BUSINESS:**

a. Rescind Plat-2<sup>nd</sup> Addition-Peninsula

A motion was made by Hausauer and seconded by Reinke and passed unanimously upon recommendation of the Planning & Zoning Commission to rescind a plat in the 2<sup>nd</sup> Addition of the Peninsula as approved at the last Council meeting.

b. Consider Alternate Plat with Comments from Planning & Zoning

A motion was made by Reinke and seconded by Hausauer and passed unanimously upon recommendation of the Planning & Zoning Commission to approve a new plat in the 2<sup>nd</sup> Addition of the Peninsula as presented.

**CONSIDERATION OF BILLS:**

A motion was made by Hausauer and seconded by Reinke and passed unanimously to approve the bills as presented.

**NEW ACTIONS:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

A motion was made by Hausauer to adjourn at 5:37 P.M.

APPROVE:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator