

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, November 7, 2016
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Steve Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Sykora, Dorry, Berkner, Radermacher, Reinke. Absent: Hasslen. Staff present: Char Grossman, Susan Lundell, Kent Novak, Sam Berger, Vicki Oakes. Media: Mike Swenson (Independent). Also: Bob Schlieman, Dave Rogers, Dan Nelson, Paul Fousy, Kirsten Karels, Kristen Ohm.

AGENDA AMENDMENTS:

NEW BUSINESS: h. Gambling Permit-Catholic Church-12-11-16

i. Gambling Permit-Catholic Church- 03-18-17

j. Appoint Election Judge

ADD: 8.b.1. Action Item-Parks

A motion was made by Reinke and seconded by Sykora and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

EDA Director Vicki Oakes asked to have an electronic sign installed on the EDA owned Hilltop property before it is sold for development. She also requested that an identical sign be installed on the information kiosk property. These signs would be paid for by the EDA and would be used for community announcements and advertisements.

A motion was made by Hausauer and seconded by Reinke and passed unanimously to support the EDA plan to erect electronic signs on the Hilltop property and on the information kiosk property provided Airport clear zone easement restrictions are followed.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

a. *Approve Minutes Regular Council Meeting-10-17-16

A motion was made by Hausauer and seconded by Reinke and passed unanimously to approve the Consent Agenda as presented.

PUBLIC HEARINGS:

Mayor Berkner closed the regular council meeting and called a Public Hearing to order at 5:20 P.M. This hearing was called to hear testimony regarding the proposed assessment for Utility, Street, and Drainage Improvements in the area near the water tower including Roy Street from a point approximately 140 feet north of Crestview Avenue to Mark Drive, Mark Drive from Roy Street to Center Street, and Summerset Street from Mark Drive to Lundell Avenue.

Bob Schlieman of Apex Engineering gave an overview of the following: Purpose of the hearing, project background, improvements constructed, project costs, cost sharing, assessment methodologies, assessment rates and terms and took questions from interested citizens.

OAHS CEO Dave Rogers stated he was unaware that \$122,519.60 in costs would be assessed against the Northridge Nursing Home. All other assessments are on undeveloped land and would be deferred until the land would be sold or developed. A discussion was held regarding discounting the cost of the assessments to encourage development in the area. The issue was referred to the Street-Utility Committee for review.

Mayor Berkner closed the hearing at 5:40 P.M.

Mayor Berkner called a Public Hearing to order at 5:41 P.M. This hearing was called to hear testimony regarding granting a 5-year Franchise Agreement to Midcontinent Communications to maintain a cable communications system in the City of Ortonville. Dan Nelson of Midcontinent gave an overview of the franchise agreement extension request. A discussion was held regarding the following: 5-year extension of the current contract, franchise fees, amendments to the franchise ordinance and pricing.

Mayor Berkner closed the hearing and called the regular Council meeting to order at 5:55 P.M. The City Attorney will provide an amended franchise agreement ordinance for the second reading at the next Council meeting.

Council Member Dorry left the meeting at 5:45 P.M.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

a. OAHS Minutes-09-27-16

A motion was made by Hausauer and seconded by Radermacher and passed unanimously to approve the OAHS minutes of 09-27-16.

b. Park Board Minutes-10-17-16

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve the Park Board Minutes of 10-17-16.

1. Improvements-Ortonville Swimming Pool

A survey regarding upgrading the Ortonville Swimming Pool was reviewed. A request was made for the City to include \$10,000.00 in the 2017 City Budget for engineering costs for swimming pool design.

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 16-103
RESOLUTION APPROVING ADDING \$10,000.00 TO 2017 CITY BUDGET
FOR ENGINEERING EXPENSES FOR SWIMMING POOL DESIGN**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to approve adding \$10,000.00 to the 2017 City Budget to be used for engineering expenses to design and/or improve the City swimming pool.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-103 passed this 7th day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk Administrator

c. EDA Minutes-10-17-16

A motion was made by Hausauer and seconded by Reinke and passed unanimously to approve the EDA Minutes of 10-17-16.

d. EDA Minutes-10-26-16

A motion was made by Hausauer and seconded by Radermacher and passed unanimously to approve the EDA Minutes of 10-26-16.

STAFF REPORTS:

Clerk-Administrator Char Grossman reminded the Council of the upcoming general election tomorrow in the Armory Building.

NEW BUSINESS:

a. Resolution Adopting Assessment-Utility, Street, and Drainage Improvements-Area Near Water Tower

Tabled. Referred to the Street and Utility Committee for review.

b. Setting Date & Time-Canvassing Board Meeting for Municipal Election-Last Day to Hold Meeting-November 18

A motion was made by Sykora and seconded by Hausauer and passed unanimously to set the Canvassing Board meeting for Thursday, November 10 at 3:00 P.M. in the City Office.

c. Health Insurance Agreement-Public Employee Insurance Program (PEIP)

Hausauer moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 16-104
RESOLUTION APPROVING PARTICIPATION IN THE PUBLIC EMPLOYEES
INSURANCE PROGRAM**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to approve participation in the Public Employees Insurance Program (PEIP).

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-104 passed this 7th day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
City Clerk Administrator

d. Service & Lease Agreement-Ortonville Ambulance Service and Grant Roberts Ambulance, Inc.

Reinke moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-105
RESOLUTION APPROVING AMBULANCE AGREEMENT WITH
GRANT/ROBERTS AMBULANCE (GRA)**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into an agreement with Grant/Roberts Ambulance (GRA) for ambulance services for the effective date through January 1, 2018.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Radermacher, Reinke and the following voted Nay: None.

Resolution 16-105 passed this 7th day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

e. Midcontinent Agreement-Water Plant

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 16-106
RESOLUTION APPROVING MASTER SERVICE AGREEMENT WITH
MIDCONTINENT COMMUNICATIONS FOR SERVICE AT ORTONVILLE
WATER TREATMENT PLANT**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into an agreement with Midcontinent Communications for internet services at the City Water Treatment Plant.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Radermacher, Reinke and the following voted Nay: None.

Resolution 16-106 passed this 7th day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

f. Gambling Permit-Midwest Christian Missions, Inc.-OHS Gym-03-19-17-Raffle

A motion was made by Reinke and seconded by Sykora and passed unanimously to approve a Gambling Permit for Midwest Christian Missions, Inc. for a raffle on March 19, 2017 at the OHS Gymnasium.

g. Resolution Approving Pump Repair or Replacement-Lift Station Pump

Reinke moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 16-107
RESOLUTION APPROVING PURCHASE OF NEW LIFT STATION PUMP-
\$19,000.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to purchase a new lift station pump from Dakota Pump & Control, Inc. at a cost of \$19,000.00.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Radermacher, Reinke and the following voted Nay: None.

Resolution 16-107 passed this 7th day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

h. Gambling Permit-Church of St. John-12-11-16-Bingo

A motion was made by Radermacher and seconded by Reinke and passed unanimously to approve a Gambling Permit for the Church of St. John on 12-11-16 for bingo at the Church.

i. Gambling Permit-Church of St. John-03-18-17-Raffle

A motion was made by Radermacher and seconded by Reinke and passed unanimously to approve a Gambling Permit for the Church of St. John on 03-18-17 for a raffle at the Church.

j. Hiring Election Judge

Reinke moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-108
RESOLUTION FOR APPROVAL OF HIRING ELECTION JUDGE FOR
GENERAL ELECTION**

BE IT AND IT IS HEREBY RESOLVED, by the City Council of the City of Ortonville, Minnesota that Kathy Oakes is hereby approved as election judge for the 2016 General Election with compensation fixed at \$12.00 per hour.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Berkner, Radermacher, Reinke. Nay: None.

Resolution 16-108 passed this 7th day of November 2016.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

UNFINISHED BUSINESS:

None.

CONSIDERATION OF BILLS:

A motion was made by Radermacher and seconded by Sykora and passed to approve the bills as presented.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Radermacher moved to adjourn the meeting at 6:20 P.M.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator