

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Monday, November 21, 2016
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Steve Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke. Absent: None. Staff present: Char Grossman, Susan Lundell, Kent Novak, Sam Berger, Jason Mork. Media: Mike Swenson (Independent). Also: Dustin Roggenbuck.

AGENDA AMENDMENTS:

ADD: 10.d. Waste Management

A motion was made by Reinke and seconded by Dorry and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

None.

CONSENT AGENDA:

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

a. *Approve Minutes Regular Council Meeting-11-07-16

A motion was made by Radermacher and seconded by Hausauer and passed unanimously to approve the Consent Agenda as presented.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

a. Planning Commission Minutes-11-08-16

A motion was made by Reinke and seconded by Hasslen and passed unanimously to approve the Planning Commission minutes of 11-08-16.

1. Approve 1st Reading-Ordinance 16-11-Re-zoning Lots 13 through 24, Block 9, Original-R-2 to B-1-Dental Office

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve 1st reading of Ordinance 16-11 Re-Zoning Lots 13 through 24, Block 9, Original from R-2-Medium Density Dwelling to B-1-Central Business.

- 2. Approve Proposed Plat-Stolpman/Oakes-Lots A & B, Lot 7, Outlot 11 and Outlot 17
A motion was made by Reinke and seconded by Radermacher and passed unanimously to approve the Proposed Plat-Stolpman/Oakes-Lots A & B, Lot 7, Outlot 11 and Outlot 17.
- b. Street-Utility Committee Minutes-11-09-16
A motion was made by Hasslen and seconded by Reinke and passed unanimously to approve the Street-Utility Committee minutes of 11-09-16.
 - 1. Approve 1st Reading-Ordinance 16-12-Elementary School 10-Minute Parking Limit
A motion was made by Sykora and seconded by Radermacher and passed unanimously to approve 1st reading of Ordinance 16-12 creating a 10-minute parking limit near the Elementary School.
 - 2. Resolution Approving 5-Year Distribution Maintenance Agreement-MRES

Upon the recommendation of the Utility Committee, Hausauer moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 16-110
 APPROVING MISSOURI RIVER ENERGY SERVICES OPERATIONS AND
 MAINTENANCE AGREEMENT**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the agreement between the City of Ortonville and Missouri River Energy Services for the Operations and Maintenance of the Ortonville’s Electric Distribution System from January 1, 2017 through December 31, 2021 is hereby approved and that the Mayor and the Clerk-Administrator are hereby authorized to execute said agreement on behalf of City.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke and the following voted Nay: None.

Resolution 16-110 passed this 21st day of November 2016.

APPROVE:

ATTEST:

 Steve Berkner
 Mayor

 Charleen Grossman
 Clerk-Administrator

- c. Special Canvassing Meeting-11-10-16
A motion was made by Hausauer and seconded by Radermacher and passed unanimously to approve the Special Canvassing Meeting minutes of 11-10-16.
- d. EDA Minutes-11-07-16
A motion was made by Radermacher and seconded by Reinke and passed unanimously to approve the EDA minutes of 11-07-16.

STAFF REPORTS:

a. Clerk-Administrator Char Grossman reported U. S Aquatics has submitted a quote of \$5,500.00 for engineering services to evaluate and assess the need for improvements to the City’s swimming pool.

Hausauer moved and Hasslen seconded that the following Resolution be adopted:

**RESOLUTION 16-111
RESOLUTION HIRING U.S. AQUATICS ENGINEERING TO PREPARE
ASSESSMENT OF IMPROVEMENTS NEEDED FOR SWIMMING POOL-\$5,500.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire U. S. Aquatics Engineering to prepare an assessment of the City Swimming Pool for needed improvements at a cost of \$5,500.00.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke. Nay: None.

Resolution 16-111 passed this 21st day of November 2016.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

b. Snow Removal

Mayor Berkner commended the City Crew on their snow removal efforts during and after the recent snowstorm. A discussion was held regarding the current snow removal policy.

NEW BUSINESS:

a. Resolution Hiring Bertha Maine-Community Center Coordinator-Grade 5, Step 4-Effective 10-29-16

Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 16-112
RESOLUTION HIRING BERTHA MAINE AS COMMUNITY CENTER
COORDINATOR-GRADE 5-STEP 4**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Bertha Maine as Community Center Coordinator at Grade 5-Step 4. This Resolution replaces Resolution 16-99 where the wrong Grade and Step were given.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke. Nay: None.

Resolution 16-112 passed this 21st day of November 2016.

APPROVED:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

b. Resolution Approving Midco Business Service Order-Internet Service-City Hall

Radermacher moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-113
RESOLUTION APPROVING MASTER SERVICE AGREEMENT WITH
MIDCONTINENT COMMUNICATIONS FOR SERVICE AT ORTONVILLE CITY
HALL**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into an agreement with Midcontinent Communications for internet services at the City Hall.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke and the following voted Nay: None.

Resolution 16-113 passed this 21st day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

c. Resolution Approving Voluntary Assessment for CGMC Environmental Action Fund-\$650.00

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 16-114
RESOLUTION APPROVING COALITION OF GREATER MINNESOTA CITIES
2016-2017 ENVIRONMENTAL ACTION FUND VOLUNTARY ASSESSMENT-\$650.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the 2016-2017 Coalition of Greater Minnesota Cities Environmental Action Fund Voluntary Assessment of \$650.00.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke. Nay: None

Resolution 16-114 passed this 21st day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

d. Waste Management

A question was raised as to who to contact if a business wants to cancel its garbage hauling contract with Waste Management. Char asked that they contact her.

UNFINISHED BUSINESS:

a. 2nd Reading and Adoption of Ordinance 16-10 Midcontinent Franchise Renewal

Reinke moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 16-115
RESOLUTION APPROVING SECOND READING AND ADOPTION OF
ORDINANCE 16-10 AN ORDINANCE APPROVING RENEWAL OF
MIDCONTINENT FRANCHISE AGREEMENT**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to approve the second reading and the adoption of Ordinance 16-10 an Ordinance approving the renewal of the Franchise Agreement with Midcontinent.

Upon roll call vote the following voted Aye: Hausauer, Sykora, Dorry, Berkner, Hasslen, Radermacher, Reinke. Nay: None.

Resolution 16-115 passed this 21st day of November 2016.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator

CONSIDERATION OF BILLS:

A motion was made by Radermacher and seconded by Hasslen and passed to approve the bills as presented.

NEW ACTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Hausauer moved to adjourn the meeting at 5:25 P.M.

APPROVE:

ATTEST:

Steve Berkner
Mayor

Charleen Grossman
Clerk-Administrator