

**COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Monday, May 2, 2016  
5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:**

Mayor Berkner called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Hausauer, Dorry, Berkner, Hasslen, Reinke. Absent: Sykora. Staff present: Char Grossman, Susan Lundell, Jason Mork, Sam Berger, Andrew Buchholz, Vicki Oakes, David McLaughlin. Also: Bill Watson, Edie Barrett, Elsie Perrine, Kevin Benson, Tim Swanson, David Rogers, Becky Parker, Vicki Grimli, Brenda Kafka, Scott Hoeke, Dan Sorenson.

**AGENDA AMENDMENTS:**

**ADD: 10.d. OAHS Patio Extension**

**11.d. Ambulance Contract**

A motion was made by Reinke and seconded by Hausauer and passed unanimously to approve the Agenda as amended.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

a. Vicki Bartz-Purchase Laptops for Library

Vick Bartz, Librarian, asked to purchase 8 laptops for the Library.

Hasslen moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-44  
RESOLUTION APPROVING PURCHASE OF 8 LAPTOPS FOR LIBRARY**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the purchase of 8 laptop computers for Library use at a total cost of \$2,400.00

Upon roll call vote the following voted Aye: Hausauer, Dorry, Berkner, Hasslen, Reinke.  
Nay: None.

Resolution 16-44 passed this 2<sup>nd</sup> day of May 2016.

APPROVED:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

b. Vicki Oakes-EDA-Short-Term Rentals-Hilltop Property

EDA Director Vicki Oakes responded to Council concerns raised at the last Council meeting regarding the EDA's recent rejection of a proposal for the purchase and development of the Hilltop property at the intersection of Highways 12 and 7. The EDA determined that the construction of a Casey's General Store was not in the best interests of the city based on principals set forth in the Comprehensive Plan.

Vicki Oakes also encouraged the City to allow for short-term rentals in the City limits. Mayor Berkner stated there should be some guidelines adopted for short-term rentals. The Planning Commission will be working on setting some guidelines.

c. OAHS Audit Report-2015

Kevin Benson, OAHS CFO, reported on the 2015 OAHS audit. He stated they had a clean audit opinion.

**CONSENT AGENDA:**

Mayor Berkner asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. \*Approve Minutes Regular Council Meeting-04-18-16
- b. \*Approve Gambling Permit-Ortonville Firefighters Relief Association-Raffle-Sioux Historic-10-29-16

A motion was made by Hausauer and seconded by Reinke and passed unanimously to approve the Consent Agenda as presented.

**PUBLIC HEARINGS:**

None.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

- a. Planning & Zoning Minutes-04-18-16

A motion was made by Reinke and seconded by Hasslen and passed unanimously to approve the Planning & Zoning minutes of 04-18-16.

- b. OAHS Health Care Board Minutes-03-22-16

A motion was made by Hausauer and seconded by Dorry and passed unanimously to approve the OAHS Health Care Board Minutes of 03-22-16.

c. EDA Minutes-04-21-16

A motion was made by Hausauer and seconded by Hasslen and passed to approve the EDA Minutes of 04-21-16. Nay: Dorry. Motion passed 4-1.

**STAFF REPORTS:**

None.

**NEW BUSINESS:**

- a. \*Approve Gambling Permit-Ortonville Firefighters Relief Association-Raffle-Sioux Historic-10-29-16
- b. Purchase of Fence-Northside Park-\$748.00

Hausauer moved and Reinke seconded that the following Resolution be adopted:

**RESOLUTION 16-45**

**RESOLUTION APPROVING PURCHASE OF FENCE-NORTHSIDE PARK-\$748.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the purchase of a portable fence for Northside Park at a cost of \$748.00.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Hasslen, Reinke. Nay: Dorry.

Resolution 16-45 passed this 2<sup>nd</sup> day of May 2016.

APPROVED:

ATTEST:

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 Steve Berkner  
 Mayor

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 Charleen Grossman  
 Clerk-Administrator

c. Resolution Hiring Golf Course Staff-Part-Time Seasonal-Nathan Schmidt-Cody Bouressa Daryl Klapel-Step 1 Pay Scale

Reinke moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-46**

**RESOLUTION HIRING NATHAN SCHMIDT-CODY BOURESSA AND DARYL KLAPEL AS SEASONAL PART TIME GOLF COURSE GROUND MAINTENANCE EMPLOYEE-STEP 1**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Nathan Schmidt, Cody Bouressa and Daryl Klapel as seasonal part time Golf Course ground maintenance workers at Step 1 on the Seasonal Wage Schedule.

Upon roll call vote the following voted Aye: Hausauer, Dorry, Berkner, Hasslen, Reinke.  
Nay: None.

Resolution 16-46 passed this 2<sup>nd</sup> of May 2016.

APPROVED:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

d. OAHS Patio Extension

OAHS CEO David Rogers asked the Council for permission to pour a patio slab in back of the new independent living units. This patio would be constructed 14’ onto Golf Course property. Rogers has talked with Golf Course board members and has their permission to proceed.

A motion was made by Hausauer and seconded by Hasslen and passed to authorize OAHS to construct a poured patio 14’ onto Golf Course property in the back of the new independent living units at 217 Lundell Avenue. Nay: Reinke.

**UNFINISHED BUSINESS:**

a. Water Purchase Agreement-Water Plant Billing Dispute Agreement-Big Stone City  
The purchase agreement is being considered by Big Stone County officials. No action.

b. Approval of 1<sup>st</sup> Reading-Ordinance 16-02-An Ordinance Vacating A Portion of Flora Street and Alleys in Connolly Subdivision to the City of Ortonville

This Ordinance does not have easement retention or placement requirements as property owner Tim Swanson stated the lots will not be developed as the lots are considered lowlands and are in danger of flooding.

A motion was made by Hausauer and seconded by Hasslen and passed unanimously to approve the 1<sup>st</sup> Reading-Ordinance 16-02-An Ordinance Vacating A Portion of Flora Street and Alleys in Connolly Subdivision to the City of Ortonville.

c. Approve 2<sup>nd</sup> Reading and Adoption of Ordinance 16-03 An Ordinance Installing 2-Hour Parking Restrictions-South Side of Jefferson Street-Between 1<sup>st</sup> Street & 2<sup>nd</sup> Street

Reinke moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 16-47  
RESOLUTION APPROVING SECOND READING AND ADOPTION OF  
ORDINANCE 16-03 AN ORDINANCE ORDERING  
INSTALLATION OF 2-HOUR PARKING LIMIT SIGNS ALONG  
JEFFERSON AVENUE AND MADISON AVENUE**

The City of Ortonville, Minnesota, upon recommendation of the Street-Utility Committee, ordains that 2-Hour Limited Parking signs be installed for the parking spaces along the south side of Jefferson Avenue between 1<sup>st</sup> Street and 2<sup>nd</sup> Street and on the south side of Madison Avenue between 1<sup>st</sup> Street and 2<sup>nd</sup> Street.

Upon roll call vote the following voted Aye: Hausauer, Berkner, Hasslen, Reinke. Nay: Dorry.

Resolution 16-47 passed this 2<sup>nd</sup> day of May 2016.

APPROVE:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

d. Ambulance Contract

Hausauer moved and Hasslen seconded that the following Resolution be adopted:

**RESOLUTION 16-48  
RESOLUTION APPROVING AMBULANCE AGREEMENT WITH  
GRANT/ROBERTS AMBULANCE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into an agreement with Grant/Roberts Ambulance for ambulance services subject to approval by the city attorney.

Upon roll call vote the following voted Aye: Hausauer, Dorry, Hasslen, Reinke and the following voted Nay: Berkner.

Resolution 16-48 passed this 2<sup>nd</sup> day of May 2016.

APPROVE:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator

**CONSIDERATION OF BILLS:**

A motion was made by Reinke and seconded by Hausauer and passed to approve the bills as presented. Abstain: Dorry.

**NEW ACTIONS:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

A motion was made by Hausauer to adjourn at 6:33 P.M.

APPROVE:

ATTEST:

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Steve Berkner  
Mayor

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Charleen Grossman  
Clerk-Administrator